



VOLUNTEER PROJECT JOB DESCRIPTION

HELPING HAND HOUSE/11701 101ST Ave. E. Puyallup, WA 98373

- Job Title:** Operation Hippy Hop (Adopt a Family for Easter)
- Job Definition:** Responsible for adopting and purchasing a family of Helping Hand House an Easter dinner/ goodie basket or individual baskets (each member of the family) and deliver it to the Helping Hand House office (More specific information will be given out on a separate email about delivery dates and time). Please feel free to add as many holiday goodies to the meal basket (table cloths, games for families, napkins, etc). If you cannot provide a meal basket, we are also accepting donations of grocery store gift cards for perishable foods.
- Job Specifications:** The holiday basket and gifts needs to be turned into the Helping Hand House between April 11-22nd, 2011 (Times will be determined and sent on a separate informational email).
- Report To:** Lisa Heintz- Volunteer Coordinator
- Compensation:** None/Volunteer Opportunity
- Record Keeping:** Will need to have individuals keep track of the money spent on putting the Easter basket and meal together as the Volunteer Coordinator will mail a tax deduction/thank-you letter to your address.

Qualifications:

- Be able to adopt a family and follow through with the delivery process
- Be able to deliver it to the specific address/location when needed
- Be creative as you would like with putting the basket together
- Be able to financially afford the cost of purchasing gifts for the family